Data processing agreement

WORKING DRAFT - NOT EXECUTED - QUALIFIED LEGAL REVIEW REQUIRED

Version 2026-08-draft | Effective date to be agreed

1. Scope

This working draft describes how forwardslash.ch would process personal data on documented instructions from a customer. The applicable order form and final signed agreement will define the parties and services.

2. Instructions and confidentiality

Processing is limited to providing, securing and supporting the selected services. People authorised to process personal data are subject to appropriate confidentiality obligations.

3. Security

Technical and organisational measures include access controls, encryption in transit, environment separation, audit records, guarded provider actions, backup procedures and incident response.

4. Subprocessors

The current public subprocessor list is maintained at /trust/subprocessors. The final agreement must define notice and objection arrangements.

5. Assistance

Subject to the final agreement, forwardslash.ch will provide reasonable assistance with data-subject requests, security incidents and applicable assessments.

6. Return and deletion

Workspace data can be exported and deleted through documented processes. Final deletion timing, backup expiry and statutory retention will be defined in the reviewed agreement.

7. International transfers

Transfer mechanisms and locations depend on selected infrastructure and customer configuration. The final agreement must include the applicable safeguards.

8. Audit and evidence

Reasonable compliance information may be provided under confidentiality. Any additional audit process, scope and cost allocation must be agreed in the final document.

Review schedule

This document is intentionally marked as a draft. Before customer use, qualified counsel must confirm the contracting entity, governing law, controller and processor roles, transfer terms, security schedule, deletion periods and signature blocks.

Source of current operational information: forwardslash.ch/trust